

# 1

**FRIDAY**  
**AUGUST, 1997**

**APPOINTMENTS & SCHEDULED EVENTS**

**AUGUST 1997**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**182 Days Left**

**SEPTEMBER 1997**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

HOURS	NAME • PLACE • SUBJECT
7	
8	
9	Dr Pollock
10	
11	
12	
1	
2	Ed Roy
3	
4	
5	
6	
7	
8	
9	
10	

**TO BE DONE TODAY (ACTION LIST)**

1	TSS Remittance Proc. Update
2	Dave - Five Year Plan
3	Javonbar - Patient
4	EFT/EDI Write up
5	Dental appt
6	Eye appts
7	NCSEA pres
8	NCSEA tickets
9	Mina Pres
10	SDU Good
11	Expenses
12	Paychex Contact
13	Transition Piece
14	Edith Bt Marketing Assoc
15	Paychex Contact

**PHONE CALLS**

1	Ellen Alvine
2	Cheryl Skotack
3	Evan Lewis
4	Janice Simmons
5	Sean Ryan
6	Diana Bonetto
7	Sane Howell

**EXPENSE & REIMBURSEMENT RECORD**

Del Jarno 301 897 6458	

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